

PROVISION FOR CUSTOMERS AND CONTRACTORS

Pursuant to Article 13 (1) and (2) of the General Regulation on the Protection of Personal Data of 27 April 2016. (RODO). I inform you that:

1. The administrator of your personal data is: KAPICA Sp. z o.o. Spółka Komandytowa, ul. Strzelecka 7, 47-120 Zawadzkie (KRS: 0000536188, NIP: 7561976819, REGON: 360427691).
2. In the matter of providing information regarding your personal data, contact us at the following e-mail address: ido@kapica.pl
3. Your personal data will be processed for the purposes of:
 - a. execution of a purchase and sale transaction based on a contract, order, sales service, based on the legal basis of Article 6. Act.1.lit.b RODO,
 - b. issued financial and accounting documentation confirming purchase-sale transactions based on the legal basis of Article 6. Act 1.lit.c RODO,
 - c. pursuing claims based on the legal basis of Article 6. act.1.lit.f RODO,
 - d. marketing based on the legal interest of the Administrator based on the legal basis of Article 6. Act 1.lit.f RODO,
 - e. statistical and analytical research aimed at researching sales potential based on the legal basis of Article 6. Act 1.lit.RODO,
 - f. complaint processing based on the legal basis of Article 6. act.1.lit.f RODO.
4. Your personal data will be forwarded to tax offices, banks, carriers, Poczta Polska SA, courier companies, law offices, the National Tax Administration, customs offices, translators, auditors, audit firms, companies that enable sales service, orders and invoices through programs, electronic platforms, companies providing sales and marketing services.
5. Your personal data will not be transferred to countries outside the European Union.
6. Your personal data will be processed for a period of time: Purpose A. According to the Accounting Act. Purpose B. According to the Accounting Act. Purpose C. Until the claims have expired. Purpose D. Until cooperation ends. Purpose E. Until the business relationship ends. Purpose F. To complete the complaint procedure and in accordance with the Accounting Act. 2 | Page
7. You have the right to access your data and the right to rectify, delete, limit processing, the right to transfer data and express objections (concerns Objective C-F).
8. Providing personal data by you is voluntary but necessary to fulfill the obligation imposed on the administrator and the performance of the contract.
9. You have the right to lodge a complaint to the President of the Office for Data Protection when you think that the processing of personal data violates the law.
10. Your data will not be processed in an automated way and in the form of profiling.